



## Department of Planning, Housing, and Zoning

March 27, 2025

RE: 25-8 - Morgan Brown – Administrative Variance – Side Setback  
207 Pondview Court, Chestertown –Fourth Election District – Zoned Village

Dear Adjacent Property Owner:

On **Friday, April 11, 2025, at 10:30 a.m.**, the Kent County Director of Planning, Housing, and Zoning will hold a public hearing in the County Commissioners' Hearing Room, 400 High Street, Chestertown, Maryland. Morgan Brown is requesting a 12.5-foot variance from the 25-foot side yard setback requirement for the construction of a pool. The property is located at 207 Pondview Court, Chestertown, in the Fourth Election District and is zoned Village.

As an adjoining property owner, you are invited to comment on this proposal and attend the meeting on Friday, April 11, 2025, at 10:30 a.m. If you have any questions concerning the application, please contact the Department at 410-778-7474 or send an email to [cgerber@kentgov.org](mailto:cgerber@kentgov.org).

If you are unable to attend but are interested in participating in the meeting, citizens may observe and/or comment on the meeting via the audio-only phone number and conference identification numbers listed below. Please note that phone participation is dependent on service carriers and internet providers, this option may not be available for all meetings or be available during the entire meeting. In-person attendance is always recommended.

1. Dial **1-872-239-8359**
2. Enter Conference ID: **371 904 098#**

Members of the public are asked to mute their phones/devices until the Chair opens the floor for comment.

Members of the public may also watch the live video feeds and view the videos after the meetings at the County's YouTube channel: [@kentcountygovernment2757](https://www.youtube.com/@kentcountygovernment2757). Please note that although many meetings are recorded, the availability of video online is dependent on internet availability and functionality.

If you need communication assistance, please contact the Maryland Relay Service at [www.mdrelay.org](http://www.mdrelay.org) or 7-1-1 for voice/TDD.

Sincerely,

Carla Gerber, AICP  
Deputy Director

cc: Morgan Brown, via email