

June 5, 2024

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:34 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Valerie H. Jones (PAB Administrative Specialist), Frank McGarvey (Accountability Officer), Pete Landon (Director Kent County OES), Severn Miller, Gary Di Vito, and Shelly Schofield, Dennis Hickman (Kent County Sheriff), Harry Kettner (KCSO), Ron Dixon (Chief Chestertown Police Department), Bill Dempsey (Chief Rock Hall Police Department).

CALL TO ORDER

The ACC Chair reminded members of confidentiality and meeting rules, adhering to "Roberts Rules of Order" and the Maryland Open Meetings Act.

MINUTES APPROVAL

The May 2024 minutes were reviewed. A motion was made and seconded, and approved, to approve the minutes.

OLD BUSINESS

ACC rules and procedures are still under review and changes being made.

NEW BUSINESS

OPEN DISCUSSION WITH LAW ENFORCEMENT

Use of the wording "sustained, not sustained" vs. "administratively charged, exonerated, unfounded" discussed. Law Enforcement agreed to notify the board of acceptance of findings or Trial board request. Law Enforcement members excused from meeting at 3:42PM

OPEN DISCUSSION

Case decision form will be a basic standard format.
Motion made, seconded and approved to appoint a Deputy Chair of the ACC.
Need for another ACC member discussed.

PUBLIC COMMENTS

There were no public comments.

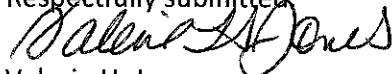
GOOD OF THE ORDER DISCUSSION

The next meeting will be July 8th, 2024
Definitive schedule for Case deliberations discussed, no firm decision.

MOTION TO ADJOURN

3:28 P.M Motion made, seconded, and unanimously passed by all members present to adjourn the meeting.

Respectfully submitted,



Valerie H. Jones
Administrative Specialist

Approved:



Barry P. Byers, ACC Chair
Kent County Administrative Charging Committee